

**CAPITAL TAX COLLECTION BUREAU
BOARD OF DIRECTORS MEETING
AGENDA – JULY 15, 2026 7:00 PM**

**Bloomfield Borough Building, Upper level Entry to Council Chambers:
25 East McClure St, New Bloomfield, PA 17068**

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT PERIOD

REPORT 5 – APPROVAL OF THE 2025 FINANCIAL STATEMENT AUDIT AS PRESENTED BY BAKER-TILLY

MOTION: _____

APPROVAL OF MINUTES – APRIL 15, 2026

MOTION: _____

REPORT 6 – REVIEW & APPROVAL OF DISBURSEMENTS

MOTION: _____

REPORT 7 – PERSONNEL – APPROVAL OF HIRING OF MATTHEW SHUPE (SCANNING/MAIL – PART-TIME)
ACCEPTANCE OF RESIGNATION OF PATRICIA SHUPE (AUDITOR – FULL-TIME)
STATUS CHANGE FOR SUSAN STOAK (FULL-TIME TO PART-TIME)

MOTION: _____

INFORMATION:

1. Investments & Cash Balance
2. Security update
3. Meeting Dates 2026: October 21, 2026 (6:30pm) and December 9, 2026 (7pm)