

**CAPITAL TAX COLLECTION BUREAU  
BOARD OF DIRECTORS MEETING  
AGENDA – DECEMBER 10, 2025 7:00 PM**

Bloomfield Borough Building, Upper level Entry to Council Chambers:  
**25 East McClure St, New Bloomfield, PA 17068**

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT PERIOD

APPROVAL OF MINUTES – OCTOBER 15, 2025

MOTION: \_\_\_\_\_

REPORT 14 – REVIEW & APPROVAL OF DISBURSEMENTS

MOTION: \_\_\_\_\_

REPORT 15 – APPOINTMENT OF AUDITOR FOR YEAR ENDING DECEMBER 31, 2025 – BAKER TILLY

MOTION: \_\_\_\_\_

REPORT 16 – APPOINTMENT OF SOLICITOR FOR 2026 - COHEN, SEGLIAS, PALLAS, GREENHALL & FURMAN PC

MOTION: \_\_\_\_\_

REPORT 17 – APPROVAL OF 2026 CTCB HOLIDAYS

MOTION: \_\_\_\_\_

REPORT 18 – APPROVAL OF CHANGES TO SECTION 309 (BENEFITS CONTINUATION) IN CTCB EMPLOYEE HANDBOOK/LEAVE OF ABSENCE POLICY

MOTION: \_\_\_\_\_

REPORT 19 – ELECTION OF 2026 CTCB OFFICERS

MOTION: \_\_\_\_\_

REPORT 20 – APPROVAL OF RENEWAL FOR CD MATURING DEC 20, 2025

MOTION: \_\_\_\_\_

REPORT 21 – RADIFICATION OF EXPENDITURES REGARDING OFFICE SECURITY (DOOR & CAMERA)

MOTION: \_\_\_\_\_

INFORMATION:

1. Investments & Cash Balance
2. Review Of Virtual Meeting Option
3. Meeting Dates 2026: April 15, 2026 (7pm), July 15, 2026 (7pm), October 21, 2026 (6:30pm) December 9, 2025 (7pm)