

**CAPITAL TAX COLLECTION BUREAU
BOARD OF DIRECTORS MEETING
AGENDA – APRIL 16, 2025 7:00 PM**

**Bloomfield Borough Building, Upper level Entry to Council Chambers:
25 East McClure St, New Bloomfield, PA 17068**

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT PERIOD

APPROVAL OF MINUTES – DECEMBER 11, 2024

MOTION: _____

REPORT 1 – REVIEW & APPROVAL OF DISBURSEMENTS

MOTION: _____

REPORT 2 – APPROVAL OF CTCB EMPLOYEE HANDBOOK MODIFICATIONS

MOTION: _____

REPORT 3 – RATIFICATION OF TRANSFER OF ALL MONEY IN 11 MONTH CD ALONG WITH \$250,000 FROM MONEY MARKET ACCOUNT TO 24 MONTH CD AT 3.56% APY

MOTION: _____

REPORT 4 – APPROVAL OF EMPLOYEE APPRECIATION PICNIC AT KNOBELS WITH BUDGET OF \$2000

MOTION: _____

INFORMATION:

1. Investments & Cash Balance
2. Virtual Meeting Option Update
3. Meeting Dates 2025: July 16, 2025 (7pm), October 15, 2025 (6:30pm) and December 10, 2025 (7pm)