

HARRISBURG SCHOOL DISTRICT OCCUPATION ASSESSMENT TAX EXONERATION REQUEST FORM

TAX YEAR _____

Important! This form MUST be filed as soon as possible to avoid payment of costs even if your exoneration request is granted.

DIRECTIONS: Check the appropriate box below for your reason for requesting exoneration. Complete all information requested and **return this form to Capital Tax Collection Bureau, 2301 N. 3rd St., Harrisburg, PA 17110-1893.**

- A I was not, or will not be, a resident of the City of Harrisburg during any part of the period from July 1, of the tax year in question through June 30, following the tax year in question. Give your address(es) for this period of time and the date you moved from the City of Harrisburg.

 - B I was not, or will not be, at least 18 years of age on June 30, following the tax year in question. Give birth date: _____
 - C I did not, or will not, have an occupation from July 1, of the tax year in question through June 30, following the tax year in question. Give reason of no occupation (e.g. housewife, fully retired): _____
 - D I became a resident of the City of Harrisburg after July 1, of the tax year in question and paid an occupation assessment tax for the tax year in question to the school district of my previous residence. Give the date of your move and previous address: _____
- You must show proof of having lived elsewhere (e.g. a paid receipt of another school district's occupation assessment tax) for year in question.
- E My only occupation during the period of July 1, of the tax year in question through June 30, following the tax year in question was, or will be, that of a clergyperson.
 - F To the best of my knowledge I expect to receive **less** than \$5,000.00 total gross income during the calendar year of the tax year in question (see the definition of income and examples on reverse side of this form).

PLEASE PRINT

SOCIAL SECURITY NO.
NAME
STREET ADDRESS
CITY, STATE, ZIP

You must also sign the release form on the reverse side of this sheet.
I certify the above information is true and correct to the best of my knowledge.

X _____
Signature Date

INCOME DEFINITION AND EXAMPLES

Income for the purposes of exoneration from the Harrisburg School District Occupation Assessment Tax is defined as all income from whatever source, which includes but is not necessarily restricted to the following:
1) income from services rendered (salary, fees, commissions, etc.), 2) gross business income, 3) interest, 4) rents, 5) royalties, 6) dividends, 7) alimony or separate maintenance payments, 8) annuities, 9) income from estates or trusts.

REQUEST FOR PENNSYLVANIA INDIVIDUAL INCOME TAX FORM

I hereby request that a copy of my Pennsylvania Individual Income Tax Form for the tax year in question be forwarded to the following official charged with the administration of the Harrisburg School District Occupation Assessment Tax:

Michelle Shearer
Occupation Assessment Tax Director
2301 N. 3rd St.
Harrisburg, PA 17110-1893
Phone: (717) 234-3217

X _____
Signature Date Tax Year Social Security Number