

**CAPITAL TAX COLLECTION BUREAU
BOARD OF DIRECTORS MEETING
AGENDA – APRIL 17, 2024 7:00 PM**

**Bloomfield Borough Building, Upper level Entry to Council Chambers:
25 East McClure St, New Bloomfield, PA 17068**

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT PERIOD

APPROVAL OF MINUTES – DECEMBER 13, 2023

MOTION: _____

REPORT 1 – REVIEW & APPROVAL OF DISBURSEMENTS

MOTION: _____

REPORT 2 – APPROVAL TO TRANSFER ALL MONEY FROM 15 MONTH PENNIAN CD TO 11 MONTH PENNIAN CD
AT 5.15% INTEREST

MOTION: _____

REPORT 3 – PERSONNEL – APPROVAL OF HIRING OF HARRIET KING (SCANNING/MAIL – PART-TIME)
ACCEPTANCE OF RESIGNATION OF CHERYL WATTS (MAIL – PART-TIME)
ACCEPTANCE OF RESIGNATION OF VIRGINIA MCCALISTER (AUDITOR – PART-TIME)

MOTION: _____

REPORT 4 – APPROVAL OF EMPLOYEE APPRECIATION PICNIC AT KNOBELS WITH BUDGET OF \$1200 TO \$1500

MOTION: _____

INFORMATION:

1. Investments & Cash Balance
2. Omega/Microsoft 365 update
3. Meeting Dates 2024: July 17, 2024 (7pm), October 16, 2024 (6:30pm) and December 11, 2024 (7pm)